



www.paolabadmintonclub.com

clubbad@maltanet.net

Tel: 79709876

Tel: 99478030

Club Statute Official - Document

Date: 8th November 2012

1. General.

- **The Club shall be known as "Paola Badminton Club". The purpose of the club is to promote the game of Badminton in Malta. It also promotes good standards of the game in a friendly environment.**
- **The Club is affiliated with Badminton Malta the official Organization within the Maltese Islands.**
- **The Club shall be managed by a committee which will be elected each year by a General assembly of the club's members.**
- **The working language of the club shall be in English for the purpose of general club documentation and communication and business matters as appropriate.**
- **Amendments to these statutes can only be made in an extraordinary meeting called up for its members.**
- **All members of the club are to abide by this statute.**
- **The Season starts from 1st October and ends 30th September the following year. The Annual General Meeting (AGM) is held in the first weeks of September each year. The financial year shall end on the 30th September of each year.**

2. AGM.

- **The outgoing committee shall announce the AGM at least twenty days in advance of the meeting. The notice shall be sent to the last known e-mail address of each registered member. The notice shall include Venue, Date, Time and Agenda.**
- **Eligible voting members include registered members, who have been with the club for a period of twelve months or more, and members sixteen years of age or over. Prospective candidates for the new committee election have to hand in the appropriate application form to the secretary ten days prior the election date.**
- **During each AGM a new committee will be elected. The outgoing committee shall present the agenda and in each case all items on the agenda have to be approved, amended or rejected as appropriate by a simple majority of members present during the meetings. The new committee elected in the AGM should start to serve from 1st October and the outgoing committee till end of September.**
- **Voting shall be with a show of hands unless a majority of the committee members request a secret vote for all or any item in the agenda being discussed, however the committee election in the AGM shall be held by a secret ballot.**
- **Prospective candidates for the new committee election have to hand in the appropriate application form to the secretary ten days prior the AGM.**
- **Members who would like to become prospective candidates for the new committee have to be registered members for a period of not less than one year and be eighteen years of age or older.**

3. Committee.

- **The committee shall consist of not less than five and not more than nine committee members. The committee shall serve for a period of one year or until the new committee is elected.**
- **If in the AGM a vacancy is not filled, the committee may fill vacancies arising and may co-opt additional members.**
- **Committee members are obliged to act for the best interest of the club at all times. The committee members shall be required to declare any conflicts of interest to the committee.**
- **The committee may convene an Extraordinary General Meeting at any time for any agenda it deems appropriate. This meeting may only be convened if at least a third of the committee members plus one other member request such a meeting. The rules of notice, quorum and voting should be the same as the AGM.**
- **The committee shall consist of the following main roles: President, Secretary and Treasurer, however other elected members could serve as assistants to the previously mentioned roles.**

4. Financing.

- **Since the AGM will be held in September the treasurer can only submit draft audited accounts since the financial year will end by end of September. Final audited accounts can be presented once financial year is closed.**
- **At least two other members beside the treasurer shall have access to the club's bank account and be responsible for the signing of Club cheques and transfers made to third parties.**
- **Club cheques can be signed by any two of the appointed members and the treasurer.**
- **Training fees are to be collected by the treasurer and deposited in the club's account on a monthly basis.**
- **An attendance sheet which is filled every training day must be kept up to date and shall be given as a monthly report to all the Committee members.**
- **Club registrations shall be in the month of September of each year, the secretary or assistant secretary are responsible to keep the updated list of registered members and given to the committee members from time to time if there are other inclusions.**

5. Club Rules and Practices

- **The committee is responsible for the day to day smooth running of the club. A Club's Rules and Regulations Document shall be given with the registration form to each paying member in the beginning of the season. There shall be no point of conflict between this document and the Statute approved by the AGM. In case of any conflict the Statute takes precedence.**
- **Once this document is finished it shall be approved by the committee and later on distributed to all the members of the club.**
- **With regards to competitions when the club is involved with other clubs, priority should be given to all our members to take part in these competitions. Pairing up with other clubs should be avoided but if any member has not found a suitable partner to team up with, a suitable solution will be found to solve this situation within the committee.**
- **Team captains and coaches are appointed by the committee for pairing up players in team events.**

6. Membership

- **Persons wishing to become members with our club shall fill up a registration form and hand it over to the club secretary or assistant secretary for approval.**
- **Newly appointed members must define what they are expecting from the club, thus we can have an idea what are the intentions of the new member.**
- **Those persons who have not been registered with the club are not allowed to play at any cost. The only accepted persons are persons who have been brought by other registered members only. In this case a special fee is due for these guests brought to play who do not wish to become members. In this case any committee member has to be informed of such guests prior the training day.**
- **It is in the club's best interest to try and enroll young members who may aspire to become elite players in the future.**
- **If any registered member is continuously neglecting the club's rules and is being very disruptive, he or she may be expelled from the club indefinitely.**
- **Any person wishing to join the club after September has to pay the full registration fee for the remaining months. Any person wishing to join the club in July and August will pay only an additional fee and then the full registration fee in September.**
- **Every registered member has to abide by the Club Rules and Practices Document which will be distributed every year when the registration forms have been submitted.**

President:
Mr.Franz Vella

Secretary:
Mr.Charles Cassar

Paola Badminton Club